

# **SUNSET HIM Data Remediation Tool**

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## **Quick Start Guide**

PHSA IMITS EHEALTH TEAM

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## **Purpose of Document**

This document is for HIM end users to reference as a quick start guide on how to use the HIM Data Remediation Tool in the SUNSET Production environment.

## **Background**

Patient data from the Clinical Information Systems (CIS) that are being replaced by Cerner will be loaded to the EMPI. Data quality from the legacy systems varies. Data remediation is only being done on patients who have had a visit in the last 5 years so most patients are not being remediated. Although most records do not require remediation, there will be a percentage of patient records from the legacy CIS's that are not loaded to the EMPI.

The CST Data Legacy solution is CareConnect. All clinically relevant data from legacy systems will be loaded to CareConnect. In the current state, however, only patients that are in the EMPI are viewable in CareConnect. This limitation creates a gap for legacy data.

As of May 2017, the decision to migrate all McKesson data into Sunset has been approved. The SUNSET HIM Data Remediation Tool is built for HIM team to leverage as a short-term solution for viewing patients with legacy data which are not in EMPI, as the long-term archiving solution is being implemented.

## Stakeholders

Team	Contact
HIM Registration Standard and Data Quality	Karen Davids, HIM Regional Manager 604-806-9949 <a href="mailto:kdavids@providencehealth.bc.ca">kdavids@providencehealth.bc.ca</a>
HIM Registration Standard and Data Quality	Harvinder Sandhu, Data Quality Lead 604-714-3771 ext. 2256 <a href="mailto:HSandhu2@providencehealth.bc.ca">HSandhu2@providencehealth.bc.ca</a>
HIM Records Management	Sylvia Melnyk, Manager HIM Registration and Health Records <a href="mailto:Sylvia.Melnyk@vch.ca">Sylvia.Melnyk@vch.ca</a>

## Support

- For technical support<sup>1</sup>, please contact **VPP Service Desk** (PHC/VCH 604-875-4334, PHSA 604-675-4299) and open a ticket for VPP-Sunset Team.

<sup>1</sup> Application support is available Monday - Friday 8:00 AM – 4:00 PM, excluding statutory holidays.

## Quick steps

1. Open Internet Explorer and go to: <https://sunset.vch.ca>
2. Enter your SUNSET username and password and click **OK**.



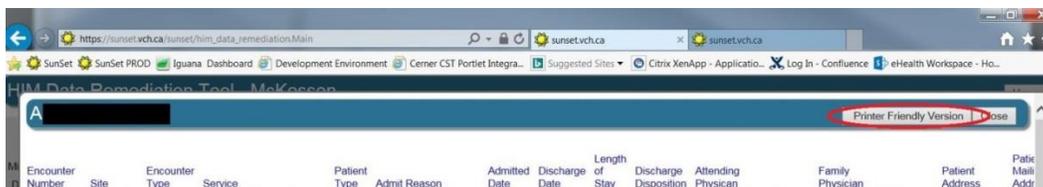
3. Click on **HIM Data Remediation** under the 'Miscellaneous' heading.



- Search for patient encounters by entering your search criteria (i.e. PHN, MRN, Last Name, First Name, Encounter Number, etc.) and click the **Search** button.

- Check the patient's name to make sure it's the patient you are searching for, and then click **Encounters** to retrieve the patient encounter list.

- Click **Printer Friendly Version** to view the full list of encounters.



- To print the list, click on the browser Tool/Settings button in the top-right corner; hover over the **Print** menu, and click on **Print... Ctrl+P**.

